

Arizona Advisory Council on Indian Health Care (AACIHC) Training Schedule

The AACIHC's Health Education team and the COVID-19 Health Disparities grant team holds virtual training sessions for:

- 1) Community members seeking to learn more about health topics, such as managing chronic diseases, health and wellness (e.g. nutrition and exercise), navigating the healthcare system, health insurance, and general health literacy topics (e.g. how vaccines work, what are viruses and how do they transmit from person-to-person, what is Personal Protective Equipment and how can you use it in your daily life?) etc.
- 2) Health care providers serving the American Indian and Alaska Native (AI/AN) community.

All training sessions are held via ZOOM.

Zoom is a web-based meeting platform. To participate in a training session, community members and providers alike, must click on the registration link, and register in advance.

Zoom training reminders are emailed via AACIHC email alert 1 week, 1 day, and 1 hour ahead of the scheduled training session. The training schedule is subject to change and participants will be notified of any changes.

A brief Zoom tutorial is at the bottom of the training schedule: Zoom Tutorial

- <u>Registering for a Zoom Meeting/Webinar</u>
- Joining a Zoom Meeting/Webinar
- <u>Audio Options</u>

CHR Programs:

We can do **1:1 trainings** with your team and program. To request and set up a date/time please email <u>alison.lovell@aacihc.az.gov</u>. For additional information go <u>here</u>.

Trainings on this Summer's schedule inclu	ude:
For Health Care Providers and Billers:	For Community Members:
 CHR Billing – Claim Form and Coding Basics CHR Billing – Documentation Basics and Provider Registration Data Sovereignty The "Four Walls" and Billing Combatting Vaccine Hesitancy Long COVID: Provider Edition Third Party Billing 101 Epidemiology 101 	 Traveling Safely During a Pandemic or Outbreak of Infectious Illness Viruses 101 Long COVID: Community Members Edition Medicaid Health Insurance Options for American Indians and Alaskan Natives: Managed Care and Fee-for-Service System Navigation



•	Medicaid Health Insurance Options for American	•	Health Insurance Marketplace:
	Indians and Alaskan Natives: Managed Care and Fee-		Private Insurance, Medicaid and
	for-Service System Navigation		Medicare Options
•	Health Insurance Marketplace: Private Insurance,	•	Viruses: What's with all the
	Medicaid and Medicare Options		Variants?
•	Viruses: What's with all the Variants?	•	Mask Wearing 101
•	Mask Wearing 101	•	Chain of Infection
•	Chain of Infection	•	Flu Vaccine 101
•	Flu Vaccine 101	•	COVID Vaccine 101
•	COVID Vaccine 101		

	Virtual Training Schedule	
	June Schedule	
Tuesday 6/4/2024 10:00-11:00 am <u>Zoom</u> <u>Registration</u> <u>Link</u>	Data Sovereignty This training session discusses Indigenous Data Sovereignty, what it is and why it is important. It explores insights into the historical and contemporary significance of Indigenous communities' rights over their data within our state's unique context. Learn why state agencies should prioritize data sharing to foster collaboration with Tribes and Indigenous partners, ensuring that tribal partners have equitable access to critical information.	For Providers and Anyone Working with Data
Thursday 6/6/2024 9:00-10:00 am <u>Zoom</u> <u>Registration</u> <u>Link</u>	CHR Billing – Claim Form and Coding Basics An introductory course on billing codes, number of units permitted per month, how to fill out certain "tricky" claim form fields, and reimbursement rates. This training is specifically for CHR programs new to Medicaid billing.	For Health Care Providers, Billers and Administrative Personnel of IHS/638 facilities
Thursday 6/6/2024 10:00-11:00 am <u>Zoom</u> <u>Registration</u> <u>Link</u>	Traveling Safely During a Pandemic or Outbreaks of Respiratory Illness Traveling during a pandemic (or any outbreak of respiratory illness) presents a host of challenges. How can you reduce your chances of coming into contact with a contagious illness, when you are surrounded by people in often crowded, enclosed spaces? How can you use personal protective equipment (PPE) available to the public to protect yourself? What can you do to reduce your odds of spreading the illness?	For Community Members, Community Health Representatives, and Any Health Care Provider Interested
Tuesday 6/11/2024 10:00-11:00 am <u>Zoom</u> <u>Registration</u> <u>Link</u>	The "Four Walls" and Billing The "Four Walls" of an IHS/638 clinic refer to the physical building that the clinic operates within. Where a service is provided can have implications on whether or not an IHS/638 provider can bill at the All Inclusive Rate (AIR) or the Fee for Service (FFS) rate. These billing implications stem from the CMS interpretation of section 1905(a)(8) of the Social Security Act, in 42 CFR 440.90, which specifies that "clinic services" do not include any services delivered outside of the "four	For Health Care Providers, Billers and Administrative Personnel of IHS/638 facilities



	walls" of the clinic, except if services are provided to a homeless individual.	
	This training covers what the "Four Walls" are, how they apply to billing scenarios and different provider types, the extension of the grace period for the "Four Walls", and allows an open question and answer time frame for providers.	
Thursday	CHR Billing – Documentation Basics and Provider	For Health Care
6/13/2024 9:00-10:00 am <u>Zoom</u> <u>Registration</u> <u>Link</u>	RegistrationAn introductory course on what documentation and records youshould keep on hand regarding CHR visits, and how to get readyto register with AHCCCS as the CH provider type. This is forCHR programs new to Medicaid billing.	Providers, Billers and Administrative Personnel of IHS/638 facilities
Thursday 6/13/2024 10:00-11:00 am <u>Zoom</u> <u>Registration</u> <u>Link</u>	Combatting Vaccine Hesitancy This training identifies methods for engaging Tribal communities and Tribal stakeholders in the identification of primary causes for vaccine hesitancy and addresses head-on the distrust of mainstream sources of information, that can occur in populations who have suffered historical trauma. This training will point to several examples of educational materials designed for indigenous communities that address the concerns of Tribal community members head on, regarding vaccinations. It also explains important points to hit when engaging with members of the community, such as the need to explain the: (1) benefits of vaccines and potential risks of not vaccinating, while taking historical trauma and mistrust into account; (2) importance of vaccines in public health and in protecting Tribal communities as a whole; (3) common myths and misconceptions about vaccines, while effectively responding with culturally sensitive and accurate, data-driven information; and (4) how to evaluate reliable sources of information.	For All Providers and Interested Community Members
Tuesday 6/18/2024 10:00-11:00 am <u>Zoom</u> <u>Registration</u> <u>Link</u>	Long COVID Updates – Community Member Edition This training covers what Long COVID is, and the fact that the	For Community Members
Thursday 6/20/2024 10:00-11:00 am	Long COVID Updates – Health Care Provider Edition This training covers what Long COVID is, and the fact that the term "Long COVID" is perhaps a misnomer. Long COVID is, at	For Providers, like Community Health Representatives,



Zoom Registration Link	its root, post-viral infectious syndrome, which is not a new syndrome. This training will cover what this is, how it happens, how viruses are theorized to cause it, how it can be identified, and how treatment can begin.	Nurses, Physicians, etc.
	As healthcare providers our time with patients is often limited. This will cover what signs and symptoms to be on the lookout for when talking with patients, so as to help you better identify cases of this within the community. It will also cover how to best link patients with the proper resources to help them regain their health, while providing context on the patient's (often long and frustrating) journey for answers.	
Monday	CHR Billing – Documentation Basics and Provider	For Health Care
6/24/2024	Registration	Providers, Billers
9:00-10:00 am	An introductory course on billing codes, number of units permitted	and Administrative
Zoom	per month, how to fill out certain "tricky" claim form fields, and	Personnel of
Registration	reimbursement rates. This training is specifically for CHR	IHS/638 facilities
Link	programs new to Medicaid billing.	Ean Comment
Tuesday 6/25/2024	Long COVID Updates – Community Member Edition This training covers what Long COVID is, and the fact that the	For Community Members
10:00-11:00 am	term "Long COVID" is perhaps a misnomer. Long COVID is, at	1010018
<u>Zoom</u>	its root, post-viral infectious syndrome, which is not a new	
Registration	syndrome.	
Link		
	This training will cover what this is, how it happens, how viruses are theorized to cause it, how it can be identified, and how treatment can begin. This will also cover what are common signs and symptoms, and how to self-advocate for yourself or your family, if you suspect they have Long COVID. It will also cover what you, as a community member, can do to reduce you and your family's odds of winding up with one of the conditions categorized under the "Long COVID" umbrella.	
Thursday	CHR Billing – Claim Form and Coding Basics	For Health Care
6/27/2024	An introductory course on billing codes, number of units permitted	Providers, Billers
9:00-10:00 am Zoom	per month, how to fill out certain "tricky" claim form fields, and reimbursement rates for CHR programs new to Medicaid billing.	and Administrative Personnel of
Registration	remoursement rates for Crix programs new to medicaid billing.	IHS/638 facilities
Link		
Thursday	Third Party Billing 101 (Part 1)	For Health Care
6/27/2024	Third party billing is often a confusing process for providers and	Providers, Billers
10:00-11:00 am	billers alike. This training covers what is Third Party Liability	and Administrative
Zoom Pogistration	(TPL), how to identify it, and what to do with healthcare claims when TPL is identified.	Personnel of IHS/638 facilities
<u>Registration</u> Link		1115/036 lacinues
	July Schedule	
Tuesday	Third Party Billing 101 (Part 2)	For Health Care
7/9/2024		Providers, Billers
L		,



10:00-11:00 am Zoom <u>Registration</u> <u>Link</u>	This training is part 2 of our TPL series, and reviews what is Third Party Liability (TPL), how to identify it, and what to do with healthcare claims when TPL is identified. It then goes deeper into examples of what to do when a member has both Medicaid and Medicare, Medicaid and an employer-sponsored health insurance (HMO, PPO, etc.), and Medicare and an employer-sponsored insurance.	and Administrative Personnel of IHS/638 facilities
Thursday		Ean Community
Thursday 7/11/2024	Medicaid Health Insurance Options for American Indians	For Community Members, All Health
10:00-11:00 am	and Alaskan Natives: Managed Care and Fee-for-Service System Navigation	Care Providers,
Zoom	Did you know that Medicaid health insurance options work	Billers and
Registration	slightly differently for America Indians and Alaska Natives	Administrative
Link	(AI/AN)? Well they do, and most people don't know that they	Personnel of
	have more options in choosing their health insurance. This training	IHS/638 facilities
	provides information on: (1) Medicaid health insurance options for	
	AI/AN peoples; (2) how health literacy is related to health	
	insurance choice and use; (3) why it is important to have health	
	insurance, even though I/T/U's are available for American Indians	
	and Alaska Natives to use; (4) the key points of differences between FFS and MCO healthcare models; and (5) what the	
	freedom of choice for AI/AN community members is, and how it	
	applies to FFS and MCO programs.	
Tuesday	Epidemiology 101	For Providers, like
7/16/2024	This training provides a brief introduction to the field of	Community Health
10:00-11:00 am	epidemiology, introducing definitions and goals of epidemiology.	Representatives,
Zoom Degistration	This will explain how epidemiological principles are applied in the real world for the betterment of public health.	Nurses, Physicians,
<u>Registration</u> Link	real world for the betterment of public health.	etc.
Wednesday	Data Sovereignty	For Providers and
7/17/2024	This training session discusses Indigenous Data Sovereignty, what	Anyone Working
10:00-11:00 am	it is and why it is important. It explores insights into the historical	with Data
Zoom	and contemporary significance of Indigenous communities' rights	
Registration	over their data within our state's unique context. Learn why state	
Link	agencies should prioritize data sharing to foster collaboration with	
	Tribes and Indigenous partners, ensuring that tribal partners have equitable access to critical information.	
Thursday	Viruses: What's with all the Variants?	For Providers, like
7/18/2024	This training provides information on how viruses work and	Community Health
10:00-11:00 am	evolve, resulting in variants (different strains of each virus). The	Representatives,
Zoom	training then explains how different variants affect vaccine	Nurses, Physicians,
Registration	efficacy and severity of illness.	etc.; Community
Link		Members; and any
		Health Care
		Provider who
		provides health
		education to community
		members.
		memoers.



Tuesday 7/23/2024 10:00-11:00 am <u>Zoom</u> <u>Registration</u> <u>Link</u>	Mask Wearing 101Did you know that there are different, legitimate uses for each typeof protective face mask?During the pandemic, we would be told one week to wear a facemask, and then the next that there was no need to wear a mask,unless you were immunocompromised or lived with someone whowas at high risk of severe illness, and then the next week wewould be told to wear a mask, but then the following month thatno mask was necessary. What we were not told, was why weshould be doing these things, and why instructions would changeweek to week, and month to month.	For Community Members and Health Care Providers (i.e. Community Health Representatives, Nurses, Medical Assistants, etc.), who provide health education to community members
	This training covers the <i>why behind the "Mask Ask"</i> , the different types of masks (i.e. N95, KN95, cloth masks, surgical masks, etc.), and why some people should wear them and others shouldn't - there are actual, logical immune system-related reasons after all! It shall also cover what community levels of transmission are, and how those affect mask wearing guidance. Use examples shall be provided, along with an opportunity for questions.	
Thursday 7/25/2024 10:00-11:00 am <u>Zoom</u> <u>Registration</u> <u>Link</u>	 Viruses 101 This training provides general science information on what a virus is, how they replicate, and how they spread from person-to-person, and even between animals and people. During the COVID-19 Pandemic, it became very clear that high school education and even many college tracks failed to provide basic information about viruses. Knowledge of virology is not common sense, and when we don't understand how a virus that can cause severe disease works, it becomes difficult to make informed decisions about how to best protect ourselves and our families against it. This course provides foundational knowledge, so to help and empower individuals, so that they are fully educated when making decisions about things like safety measures and vaccinations. 	For Community Members and Health Care Providers (i.e. Community Health Representatives, Nurses, Medical Assistants, etc.), who provide flu vaccine education to patients
Tuesday 7/30/2024 10:00-11:00 am <u>Zoom</u> <u>Registration</u> <u>Link</u>	<u>Chain of Infection</u> Did you know that the path to contracting a contagious illness is not always obvious? This training covers real life examples, such as how your family member could get sick from a sneeze on the other side of the room <i>you</i> were in (and they were not in), how you could get sick from touching a coworker's pen, and the danger of the bathroom 'soap dispenser'. It covers how to keep you and your family safe, such as by using proper handwashing principles, and covers the use of personal protective equipment, like face masks, when community levels of infectious respiratory illnesses are high.	For Community Members and Health Care Providers (i.e. Community Health Representatives, Nurses, Medical Assistants, etc.), who provide flu vaccine education to patients
	August Schedule	
Thursday 8/1/2024 10:00-11:00 am	<u>Combatting Vaccine Hesitancy</u> This training identifies methods for engaging Tribal communities and Tribal stakeholders in the identification of primary causes for vaccine hesitancy and addresses head-on the distrust of	For All Providers and Interested Community Members



	and even between animals and people.	Community Health
Thursday 8/15/2024 10:00-11:00 am	<u>Viruses 101</u> This training provides general science information on what a virus is, how they replicate, and how they spread from person-to-person,	For Community Members and Health Care Providers (i.e.
Tuesday 8/13/2024 10:00-11:00 am Zoom Registration Link	Epidemiology 101 This training provides a brief introduction to the field of epidemiology, introducing definitions and goals of epidemiology. This will explain how epidemiological principles are applied in the real world for the betterment of public health. Viruses 101	For Providers, like Community Health Representatives, Nurses, Physicians, etc.
Thursday 8/8/2024 10:00-11:00 am <u>Zoom</u> <u>Registration</u> <u>Link</u>	 COVID Vaccine Everything you ever wanted to know about the COVID vaccine. How is COVID different from the common cold and flu? Why is it important to protect yourself against COVID? (e.g. because it has the potential to be far worse than a cold and can have long lasting health effects) How are COVID vaccines made? What is mRNA technology and how do they work with your immune system to protect you ? Does the COVID vaccine protect you against all variants, and if not, why it is still important to get? (i.e. reduce severity of illness for other variants) What is in the COVID vaccine? 	For Community Members and Health Care Providers (i.e. Community Health Representatives, Nurses, Medical Assistants, etc.), who provide flu vaccine education to patients
Tuesday 8/6/2024 10:00-11:00 am <u>Zoom</u> <u>Registration</u> <u>Link</u>	 data-driven information; and (4) how to evaluate reliable sources of information. Flu Vaccine Everything you ever wanted to know about the flu vaccine. What is the flu and how is it different than the common cold? Why is it important to protect yourself against the flu? How are flu vaccines made? How do flu vaccines work with your immune system to protect you? Does the flu vaccine protect you against all variants, and if not, why it is still important to get? (i.e. reduce severity of illness for other variants) What is in the flu vaccine? 	For Community Members and Health Care Providers (i.e. Community Health Representatives, Nurses, Medical Assistants, etc.), who provide flu vaccine education to patients
Zoom <u>Registration</u> <u>Link</u>	mainstream sources of information, that can occur in populations who have suffered historical trauma. This training will point to several examples of educational materials designed for indigenous communities that address the concerns of Tribal community members head on, regarding vaccinations. It also explains important points to hit when engaging with members of the community, such as the need to explain the: (1) benefits of vaccines and potential risks of not vaccinating, while taking historical trauma and mistrust into account; (2) importance of vaccines in public health and in protecting Tribal communities as a whole; (3) common myths and misconceptions about vaccines, while effectively responding with culturally sensitive and accurate,	



Zoom Registration Link	During the COVID-19 Pandemic, it became very clear that high school education and even many college tracks failed to provide basic information about viruses. Knowledge of virology is not common sense, and when we don't understand how a virus that can cause severe disease works, it becomes difficult to make informed decisions about how to best protect ourselves and our families against it. This course provides foundational knowledge, so to help and empower individuals, so that they are fully educated when making decisions about things like safety measures and vaccinations.	Representatives, Nurses, Medical Assistants, etc.), who provide flu vaccine education to patients
Tuesday	Medicaid Health Insurance Options for American Indians	For Community
8/20/2024	and Alaskan Natives: Managed Care and Fee-for-Service	Members, All Health
10:00-11:00 am	System Navigation	Care Providers,
Zoom <u>Registration</u>	With open enrollment coming up, it is important to understand health insurance options.	Billers and Administrative Personnel of
Link	For instance, did you know that Medicaid health insurance options work slightly differently for America Indians and Alaska Natives	IHS/638 facilities
	(AI/AN)? Well they do, and most people don't know that they	
	have more options in choosing their health insurance. This training	
	provides information on: (1) Medicaid health insurance options for	
	AI/AN peoples; (2) how health literacy is related to health	
	insurance choice and use; (3) why it is important to have health	
	insurance, even though I/T/U's are available for American Indians	
	and Alaska Natives to use; (4) the key points of differences	
	between FFS and MCO healthcare models; and (5) what the	
	freedom of choice for AI/AN community members is, and how it	
	applies to FFS and MCO programs.	
Thursday	Health Insurance Marketplace: Private Insurance, Medicaid	For Community
8/22/2024	and Medicare Options	Members, All Health
10:00-11:00 am	With open enrollment coming up, it is important to understand	Care Providers,
Zoom	health insurance options. This training covers the Affordable Care	Billers and
Registration	Act, private health insurance options, and a high level overview of	Administrative
Link	Medicaid and Medicare.	Personnel of
		IHS/638 facilities
Tuesday	Traveling Safely During a Pandemic or Outbreaks of	For Community
8/27/2024	Respiratory Illness	Members,
10:00-11:00 am	Traveling during a pandemic (or any outbreak of respiratory	Community Health
Zoom De sisteretier	illness) presents a host of challenges. How can you reduce your	Representatives, and
<u>Registration</u>	chances of coming into contact with a contagious illness, when	Any Health Care
Link	you are surrounded by people in often crowded, enclosed spaces?	Provider Interested
	How can you use personal protective equipment (PPE) available to	
	the public to protect yourself? What can you do to reduce your	
Thursday	odds of spreading the illness?	For Community
Thursday 8/29/2024	Mask Wearing 101 Did you know that there are different legitimate uses for each type	For Community Members and Health
8/29/2024 10:00-11:00 am	Did you know that there are different, legitimate uses for each type of protective face mask?	Care Providers (i.e.
10.00-11:00 am	of protective face mask?	
		Community Health



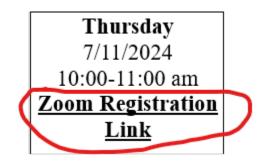
Zoom	During the pandemic, we would be told one week to wear a face	Representatives,
Registration	mask, and then the next that there was no need to wear a mask,	Nurses, Medical
Link	<i>unless</i> you were immunocompromised or lived with someone who was at high risk of severe illness, and then the next week we would be told to wear a mask, but then the following month that <i>no</i> mask was necessary. What we were not told, was <i>why</i> we should be doing these things, and why instructions would change week to week, and month to month.	Assistants, etc.), who provide health education to community members
	This training covers the <i>why behind the "Mask Ask"</i> , the different types of masks (i.e. N95, KN95, cloth masks, surgical masks, etc.), and why some people should wear them and others shouldn't - there are actual, logical immune system-related reasons after all! It shall also cover what community levels of transmission are, and how those affect mask wearing guidance. Use examples shall be provided, along with an opportunity for questions.	



How to Use Zoom (Web-based Meeting Platform)

Registering for a Meeting

1. In the training schedule above, click on "Zoom Registration Link".



2. This will take you to a registration screen. Fill in the required information and click on "Register" as shown below.

Date & Time	Apr 9, 2024 09:00) AM in Arizona	
			AHCCCS
Webinar Regis	stration		
Webinar Regis First Name*	stration	Last Name*	
	stration	Last Name*	
First Name*	stration		

3. You will next see a confirmation screen and receive a confirmation email.





You have successfully registered

	Please check the confirmation email sent to mail sent to mail.com
Торіс	My Webinar
Date & Time	Selected Sessions:
	Apr 9, 2024 09:00 AM

Didn't get an email? Click here to resend

IMPORTANT: Seeing this screen means you are *registered for the event, but it is NOT on your calendar.* This is the step that is most likely to be missed.

- In order to get this on your calendar, so you remember when the training occurs, *check your email.*
- The email should be from <u>No-reply@zoom.us</u> and you should check your spam folder. When you open your email, it will be a calendar invite for the date and time of the event.
- NOTE: This may look different for different people. You will need to either click on **YES** as shown below in screenshot 1, or click on the appropriate calendar logo (Google, Outlook or Yahoo) as shown in screenshot 2.

Screenshot 1 My Webinar Apr View on Google Calendar 9 When Tue Apr 9, 2024 9am - 10am (MST) Tue 🔽 https://ahcccs.zoom.us/w/88403859686? Where tk=cZF8pw_dwSlusjvl2BeMrxLpkHHqOqc7oBjWs aFhmMDJWaC92MkFyRVhyWUFQSisrZz09&uuid Alison Lovell* Who Yes Maybe No



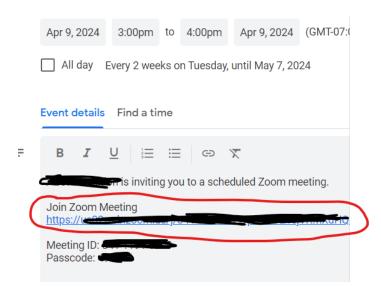
4. Once this is added to your calendar, you are all set to join the webinar.

Joining a Meeting

You can join a Zoom meeting either via the Zoom app, or direct from your browser.

- 1. When it is time for the training to start, go to your calendar and click on the *ZOOM* meeting invite.
 - This can be confusing in some calendars. For instance, Google Calendars will sometimes "add" a Google Meets meeting automatically to all calendar invites (depending on what your settings are). If you see a Google Meets invite on your AACIHC Training invite, do not join the Google Meets meeting. Instead, scroll down to the "Event details". The link should be in there. Click on this.





- 2. If the link does not open an app or web page immediately, you can copy and paste it into your browser and hit "Enter" to go to the link. You may need to do this, depending on your browser set up.
 - Pro Tip: You may want to download the Zoom Client App (free) if you are going to attend a lot of trainings.

Zoom Client App Path:

When you click on Launch Meeting, you may be prompted to allow it to open the app. Click "Okay" or "Yes" and it should open for you.

Web Browser Path:

Once you have opened the link or copied and pasted it into the web browser, it should look something like the below Screenshot. Click on "Launch Meeting".

Click Open Zoom Meetings on the dialog shown by your browser

If you don't see a dialog, click Launch Meeting below

By joining a meeting, you agree to our Terms of Service and Privacy Statement

Launch Meeting

Don't have Zoom Client installed? Download Now



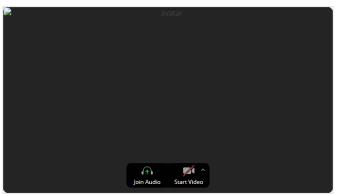
When you click on "Launch Meeting" it will either:

- a) Open up the Zoom App, or
- b) Give you a "Join from Your Browser Option".
 - To get this option, you typically have to refresh the webpage. It will then give you a new webpage, with a Zoom option that looks very similar to the first page (see below screenshot), but has an additional option of "Join from Your Browser" that was not previously there.
 - If you do not have the Zoom app downloaded, or wish to join from your web browser, click on "Join from Your Browser" instead of "Launch Meeting". (Clicking on Launch Meeting will result in it trying to open the Zoom Client app.

Click Open Zoom Meetings on the dialog shown by your browser

If you don't see a dialog, click Launch Meeting below
By joining a meeting, you agree to our Terms of Service and Privacy Statement
Launch Meeting
Don't have Zoom Client installed? Download Now
Having issues with Zoom Client? Join from Your Browser

3. Once you click on this, it will open the Zoom page and will look something like the below screenshot. Put your screenname in and click on "Join".



Enter Meeting Info					
our Nam	e				
YOUR	JAME HERE				
	Join				

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If prompted to enter a password, please enter the password/passcode provided in your registration email.

Congratulations! You are now in the meeting!

Audio Options

Whether you join via the web browser page or the Zoom Client App, you will need to select an audio option. Audio options may vary, based on how the host set the meeting up.

You will typically see the below audio options:

- Phone Call
- Computer Audio
- Call Me

The below screenshot shows the Zoom pop up box for audio options. If audio options do not appear, then you will need to take your mouse cursor and hover it over the bottom of the Zoom box. A bar should pop up, showing "Join Audio", "Start Video", etc. Click on "Join Audio" and the box should pop up with the options available.

Zoom Meeting Participant ID: 301	983					- 0 >
2						Sign in 🖩 Vie
			Choose	ONE of the audio conference	ce options	×
				Phone Call	Computer Audio C	all Me
				_		
				Country/Region	United States	*
				Dial	+1 408 638 0968	
					+1 669 444 9171	
					+1 669 900 6833 +1 719 359 4580	
					+1 253 205 0468	
				Meeting ID	873 1362 3681	
				Participant ID	301983	
				Passcode	51476731	
	\$	<u>**</u> 1 ~		с. П	• Ē • •••	
oin Audio Start Video	Security	Participants	Share Screen	값 ^ 대 Apps Whiteboards	5 -	End

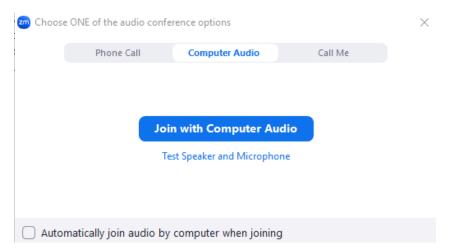


Phone Call: You click on "Phone Call" and then you will see a list of numbers and passcodes. You will need to manually dial one of the phone number options (there are multiple available). Then you will need to follow the prompts. You will need to enter in the Meeting ID, and *may* need to enter in a Participant ID and/or Passcode, depending on how the meeting was set up.

**** If you live in a rural area, or in an area prone to internet connectivity disruptions, then this is an excellent option to use. If you use this option, then if your internet goes out, you will still be able to hear the meeting on your phone. You can use *6 to mute and unmute yourself, even if the internet is out.

United States		~
+1 408 638 0968		1
+1 669 444 9171		
+1 669 900 6833		
+1 719 359 4580		
+1 253 205 0468		
873 1362 3681		
301983		
	+1 408 638 0968 +1 669 444 9171 +1 669 900 6833 +1 719 359 4580 +1 253 205 0468 873 1362 3681	+1 408 638 0968 +1 669 444 9171 +1 669 900 6833 +1 719 359 4580 +1 253 205 0468 873 1362 3681

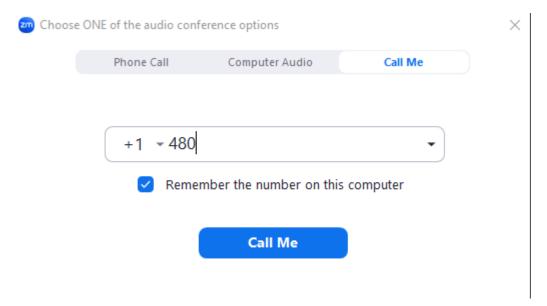
Computer Audio: You click on "Join with Computer Audio" and if your computer has a microphone and speaker, you will be able to hear the meeting. Please make sure to *mute yourself* on the bottom toolbar if you use computer audio.





Call Me: You may also use the "Call Me" option. If you select this option, enter your phone number in the empty box and include your area code. Please note, that you will need to make sure that if your phone is in Do Not Disturb mode, or if your phone is set up to deny all unknown callers, then the Zoom call might be sent straight to voice mail.

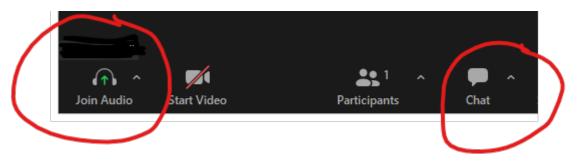
**** If you live in a rural area, or in an area prone to internet connectivity disruptions, then this is an excellent option to use. If you use this option, then if your internet goes out, you will still be able to hear the meeting on your phone. You can use *6 to mute and unmute yourself, even if the internet is out.



Pro Tip: If you have unreliable internet that is prone to going out, or if you have a lot of background noise at your home, chose the "Phone Call" option and dial in manually. This means that even if your computer glitches out or if you have an interruption internet service, that you will still be able to hear the presentation without interruption.

If Audio Drops...

If your audio drops out for any reason, you can click on "Join Audio" in the bottom tool bar and it will allow you to rejoin the audio. You can also use the "Chat" feature to ask questions.





CHR Program Questions

<u>To request a 1:1 training to stand up Medicaid reimbursement with your</u> <u>specific agency, we recommend the following:</u>

- 1. Attend the 1-part CHR Training Billing Series:
 - a. CHR Claim Form and Coding Basics
 - b. CHR Documentation Basics and Provider Registration
- 2. Email Alison Lovell at <u>alison.lovell@aacihc.az.gov</u> to request a 1:1 training. Please include the following in the email:
 - a. Dates that your team has attended the first two trainings (pre-requisites)
 - b. What phase model your program is using for billing phase 1 (billing under an existing provider type) or phase 2 (planning to register as the CH provider type and bill under your own provider type).
 - c. Has your team already billed for CHR services to Medicaid? Successfully or unsuccessfully?
 - d. Does your team have a professional biller/coder on staff?
 - e. In-person or virtual training preference?
 - f. Future dates that your team is available?